



## **COMMUNITY INFRASTRUCTURE LEVY FUNDING REQUEST**

Applications are invited for strategic infrastructure projects to be considered for Community Infrastructure Levy (CIL) funding.

To bid for CIL funding, you will need to fill out the following application form and submit relevant supporting material, as necessary. Please ensure the information you provide is correct and complete to the best of your knowledge.

Please send your completed application to:

**Email:** [cil@threerivers.gov.uk](mailto:cil@threerivers.gov.uk)

**Address:** Community Infrastructure Levy Officer, Three Rivers District Council, Three Rivers House, Northway, Rickmansworth, Herts. WD3 1RL

**Please Note**

Failure to answer all the questions on this form could impact upon the success of your application.

<b>Section A: Applicant Contact Information</b>	
<b>Name and address of your organisation</b>	
<b>Name and position of main contact</b>	
<b>Applicant contact details (phone number, email and address)</b>	
<b>Type of organisation (If a charity, please provide registration number)</b>	
<b>Describe your organisation's main purpose and regular activities</b>	
<b>Is the organisation able to reclaim VAT?</b>	

**Section B: Project Overview**

<b>Project Title</b>	
<b>Summary of the project proposal</b>	
<b>Estimated project cost (including breakdown of the overall cost and what the CIL funding requested will cover)</b>	
<b>Full address of project location</b>	
<b>Project partner (if applicable)</b>	

<b>Section C: Strategic Case</b>	
<b>How does the project help address the demands of development in the area. What evidence is there to support this?</b>	
<b>Do you have planning permission in place to carry out the works? If so, please provide the application number</b>	
<b>Why is CIL funding being sought and who are the likely beneficiaries of the project?</b>	
<b>Would the community support the project?</b>	
<b>Would the project lead to any income generation?</b>	
<b>Please provide details of any supporting policy <b>from the Local Plan</b></b>	

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**Section D: Financial information**

**Please show in the table below the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme**

	Amount	Detail
Please indicate total cost of project		
Please provide a detailed breakdown of the costs for the project		
Please provide a detailed summary of the total CIL funding required, including phasing		
How much funding does the project currently have?		
Are there any revenue costs ( i.e. day-today running costs, maintenance cost) associated with the project and if so how will they be funded and has that funding been secured?		

**Please indicate in the table below the source of additional funding that has been secured/ is being sought.**

Source	Amount	Conditions Attached	Use by Date	Funding Confirmed

<b>Does the CIL funding help secure the release of additional funding?</b>	<b>Yes</b>	
	<b>No</b>	

**Section E: Delivery Timescales**

What is the delivery timescale for the project?

**Section F: Additional Information**

Is there any additional information that may support the application?

## Section G: Declaration

When you have completed the application, please sign this declaration and submit the application form as directed

To the best of my knowledge the information I have provided on this application form is correct.

If Three Rivers District Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform the Council's Infrastructure Delivery Coordinator of any material changes to the proposals set out above. When requested, I agree to provide the Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise the Council's statutory rights as the designated CIL Charging Authority, which includes provisions to reclaim unspent or misappropriated funds. Privacy Notice: By signing this form, the applicant agrees to Three Rivers District Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Council's Infrastructure Spending Board manual filling system and summarised in the Council's ICT system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on the Council website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: <https://www.threerivers.gov.uk/egcl-page/privacy-notice>

Signed: \_\_\_\_\_

Organisation: \_\_\_\_\_

Date: \_\_\_\_\_

All organisations involved with the application will need to sign and date the form.

Signed: \_\_\_\_\_

Organisation: \_\_\_\_\_

Date: \_\_\_\_\_